

To: Mr. Yoshihiro Syuto  
President  
Oriental Life Insurance Cultural Development Center

**OLIS 2023 Spring**  
**Support Request Form for Travel Expenses**

I, on behalf of our Company/Organization, understand the purport set forth in the Travel Expenses Support for Seminar Participants and request here to bear full or partial travel expenses for \_\_\_\_\_ (Name of applicant) to attend OLIS 2023 Spring.

Company/Organization: \_\_\_\_\_

Country: \_\_\_\_\_

Name of Principal Officer: \_\_\_\_\_

Job Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signer's Email: \_\_\_\_\_ @ \_\_\_\_\_

- Applicant's Job Responsibilities:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\*You may skip this section if your resume includes the details of your current job responsibilities. In that case, just indicate to refer to your resume.

